



COLLEGE OF SOCIAL & BEHAVIORAL SCIENCES

School of Geography,
Development & Environment

THE INTERNSHIP SEARCH

December 1st, 2020

Ask Yourself...

- What do you want to get out of your internship?
 - *Based on your answers, decide what sort of organization you want to intern with, and where*
- Do you want to intern in the summer or during the semester?
- Do you want or need to earn university credit?
- Do you need to think about financial support for your internship?

SGDE – Internships

- Students can register for 1 to 6 credits of internship in any given semester, including the summer terms (maximum of 3 credits in winter session)
 - *3 credits = 135 hours per semester, 8-10 per week in a 15-week semester*
- A maximum of 6 internship credit hours may be counted towards most majors; 12 hours may count towards the overall degree.
- Internship courses are numbered 393 [GEOG or EVS] or 493 [Capstone]
- After securing your internship, you and your mentor will fill out a work plan and a risk assessment form and submit them to Dr. Rushbrook (dereka@arizona.edu) – you can also contact here with any questions you have as you are setting up your internship

How and where to look for internships



Networking is key - both at UArizona and through informal networks



Ask fellow students about internship experiences



Volunteer in the local community



Consider using Handshake and making a LinkedIn profile



Check out websites of well-known companies and organizations



Consider inquiring with companies/organizations that may not currently have interns

Paid vs unpaid internships

- Ideally, every student would have a paid internship; however most internships are unpaid. Consider the cost/benefits and what the intangible experiences the internship program may offer.
- Internships may be paid, but you can not use a job as an internship.
- If you acquire a paid internship elsewhere, be sure to consider expenses
 - *Check housing and living cost estimates/calculators*
- Found an internship that is un/underpaid? You may be eligible for Summer Impact Awards. Visit <https://career.arizona.edu/skills-experience/summer-impact-awards>

Some Tips...

- Start looking early!
 - *Begin between 6-12 months before you intend to start the internship*
 - *Make a dedicated email folder and save internship announcements*
 - *If you know people in the field, ask for their advice*
- If possible, ask previous interns for advice
- Keep track of deadlines and required application materials in a spreadsheet, or a note in your phone.
- Check in with Career Services (<https://www.career.arizona.edu/>) on campus for
 - *Help with resumes, CVs, and cover letters*
 - *Information on upcoming career fairs and other events*
 - *Resources on networking*

INTERNATIONAL STUDENTS

- International students are subject to additional requirements
 - *You should check in with international student services and consider scheduling a one-on-one consultation to discuss your internship plans*
- International students on F1 visa must apply for Curricular Practical Training (CPT) to receive authorization to work off-campus in a paid or unpaid position

Some internships in partnership with the University of Arizona

- Community and School Garden Workshop – GEOG or EVS 497F
<https://schoolgardens.arizona.edu/initiatives/csgp-workshop>
- The Bio/Diversity Project Leadership Program – register via 393 or 493
<https://biodiversityproject.arizona.edu/get-involved/biodiversity-project-leadership-program>
- UC3 University-Community Sustainability Leadership Program – 393 or 493
<https://www.environment.arizona.edu/uc3-opportunities>
- Watershed Management Group – 393 or 493 -- <https://waterworld.arizona.edu/>

REAL ESTATE, URBAN PLANNING, AND PROPERTY MANAGEMENT

- Tucson Office of Sustainability
- Park Tucson
- Arizona Department of Water
- Tucson Electric Power
- Peach Properties
- Larsen Baker
- CBRE
- Tucson Realty and Trust
- Bourn Companies
- CRA – Commercial Retail Advisors

ENVIRONMENTAL ADVOCACY, EDUCATION, AND PROTECTION

- The Bio/Diversity Project Leadership Program
- Buenos Aires Wildlife Refuge
- Friends of Ironwood Forest
- Big Bear Discovery Center
- City of Tucson Environmental Services
- Saguaro National Park
- The Tucson Zoo
- Arizona-Sonora Desert Museum

PUBLIC POLICY, COMMUNITY ADVOCACY, HUMAN RIGHTS

- The Florence Immigrant and Refugee Rights Project
- International Rescue Committee
- Iskashitaa Refugee Network
- Downtown Tucson Partnership
- Historic Fourth Avenue Coalition
- Local First
- Habitat for Humanity
- Chicanos por la Causa

Interested in Research?

- Consider Research Experience for Undergraduates (REU) funded by the National Science Foundation
- Example: <https://www.arcticreu.earth/>
- Paid positions, often with faculty at different institutions
- Competitive application process
- Students interested in graduate school especially benefit

Legislative Internships

- At the state level, there are internships available in the senate, house of representative, office of the governor, supreme court, and the Arizona Capitol television.
 - <https://gcr.arizona.edu/legislativeinternship>
 - *50 paid positions each session, open to students in universities across AZ regardless of degree field*
 - *The internship lasts for 18 weeks during the spring semester, beginning the first week of January. Interns receive a \$5,000 stipend, plus a tuition/fee waiver and credit hours. Students from outside Maricopa County may be eligible for reimbursement of moving expenses up to \$1,000 (with receipts).*
- Students with related interest may also explore internship opportunities with politicians and administrators at the local level (in Tucson), and in their hometown

QUESTIONS?